

Hello KidKare Families,

Welcome to KidKare's 2021-2022 school year program! To ensure that you and your child(ren) have a smooth, safe, and fun year at KidKare, please read through the following information.

Elementary Open House Tuesday, August 31 from 5-7 pm: KidKare will be open during this time for all registered families preschool - school age to stop in to see the rooms and meet the staff!

Pick up and Drop off: Parents are to accompany your child in and out of the building. Each site will email parents to notify you of which door to enter and the 4 digit security code to enter the building. If you are arriving during the midday hours 7:30 am-2:20 pm please ring the doorbell for staff assistance to gain entrance into the building.

Health and Safety: We are asking families to check your child's health every morning before coming into KidKare. Please adhere to the MDH COVID-19 Decision Tree for when to keep your child home from care. **We will not be able to care for children who have a fever of 100.4 or higher, a new onset or worsening cough, shortness of breath, new loss of taste or smell, 2 or more of the following symptoms: sore throat, nausea, vomiting, diarrhea, chills, muscle pain, excessive fatigue, severe headache, new onset nasal congestion or runny nose.**

Provide the following items for your child daily: Water bottle, sunscreen, tennis shoes, nap time items that fit in a backpack (prek only), a change of clothes (even the older kids! Spills, rips, and dirt happen and KidKare has a limited supply of extra clothing) and appropriate clothing for the weather. Please label items with your child's name.

Attendance changes: Changes are to be submitted online by 4pm on the **Friday before week of care**. To do this, follow the steps below:

1. Sign into your account at bhmschools.ce.eleyo.com
2. Click on the "Your Account" tab.
3. Click on the "Your child's contract" tab.
4. Next, click on "Change Schedule".
5. Click each date in the appropriate time frame (full day, half day) that you would like to add/remove.
6. Click "Submit Contract Schedule Changes".

Once the week of care starts there is no reimbursement for cancelled days.

Non-school days: Non-school day registration will open 3 weeks prior to the non-school day. You will find that option listed under "Contract Management" when it opens up. Reminders will be emailed to you and posted at your site.

Absences: Families are responsible to call and inform KidKare staff any time their child will not be attending on a scheduled day. Elementary school staff do not notify KidKare if your child is absent from school. It is the parents responsibility to notify KidKare directly. A \$5 finders fee will be added if additional staff time is required to confirm your child's absence.

Breakfast and Lunch: Breakfast, lunch, and an afternoon snack will be provided at no extra cost, including on non-school days!

KidKare is CLOSED on the following dates: November 25, 26, December 24, 27, 31, February 21, May 30.

Check out our website: bhmschools.org/kidkare for our parent handbook, behavior policies, forms, staff information, upcoming events and more!

Follow us on Facebook: [BHM Schools KidKare](#) to see all the fun we are having!

Thank you for choosing KidKare. We look forward to having a great school year with you!