

# **BHM Community Education Classroom Driver Education**

## **Fall A 2020 - Registration Information**

### **Register:**

- Online [bhmschools.ce.eleyo.com](https://bhmschools.ce.eleyo.com)
- Or complete the paper registration form attached
- Online registration ends Wednesday, September 9 at 5 pm or when the class is full. After that date, call Community Education at 763.682.8770 to see if space is still available.

### **Registration Forms:**

Forms can be downloaded online [bhmschools.org/drivers-education](https://bhmschools.org/drivers-education) or picked up at the Community Education office (Tuesdays, 8 am-4 pm or Thursdays, 8 am-2 pm).

**Fee:** \$360 is for 30 hours of classroom instruction and 6 hours of behind-the-wheel instruction

**Class Size:** Limited to 35

**If Distance Learning is mandated:** The student will access the google meet classroom using their BHM district issued email address. If the student does not attend BHM Schools, please contact Community Education at 763-682-8770 or email [commed@bhmschools.org](mailto:commed@bhmschools.org)

### **Class Dates and Times:**

- The class may be held via Distance Learning or if in-person is allowed the students will meet in Room D106 at Buffalo High School with Mr. Holtz
- A total of 30 hours of classroom must be completed
- 100% attendance and promptness are expected. *Instructor may announce date/time changes*

|                    |                |                    |                |
|--------------------|----------------|--------------------|----------------|
| (Mon) September 14 | 3:45 – 6:45 pm | (Wed) September 16 | 3:45 – 6:45 pm |
| (Mon) September 21 | 3:45 – 6:45 pm | (Wed) September 23 | 3:45 – 6:45 pm |
| (Mon) September 28 | 3:45 – 6:45 pm | (Wed) September 30 | 3:45 – 6:45 pm |
| (Mon) October 5    | 3:45 – 6:45 pm | (Wed) October 7    | 3:45 – 6:45 pm |
| (Mon) October 12   | 3:45 – 6:45 pm | (Mon) October 19   | 3:45 – 6:45 pm |

### **Make-Up Session:**

One make-up session is scheduled for **Wednesday, October 21, 4-7 pm, either via Distance Learning or in Room D106 at Buffalo High School.** Tardies and/or absence from one class need to be made-up. Students needing more than 3-hours of make-up time will be withdrawn and the student will retake the entire 30 hours of classroom instruction. **The classroom portion of the fee, \$110, is nonrefundable.** An additional \$110 fee is required to retake the classroom instruction. Check for schedule conflicts prior to registering.

### **Parent and Student Safety Meeting:**

We may not be able to offer the Parent and Student Safety Meeting due to Covid-19 guidelines. If we can safely gather, you will be notified by email the date and time of the meeting. Safe Communities of Wright County and Driver Education staff jointly conduct the meeting. We encourage attending.

### **Instruction Permit Test:**

The Instruction Permit Test will not be administered as part of the class. **The DMV is now requiring parents to schedule an appointment for the Written Instructional Permit test.** Visit [drive.mn.gov](https://drive.mn.gov) to schedule or reschedule an exam. Parents should read and understand the information provided on the [drive.mn.gov](https://drive.mn.gov) website so the student is prepared with the necessary documentation when they arrive for the exam. Students can take their Written Instructional Permit Test when they age 15. Students will need a **Blue Card** to take the Written Instructional Permit Test, which can be picked up at the Community Education Office. **The student MUST be present to sign the blue card.** The blue card cannot be given to the parent without the student. The parent may not sign for the student.

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## **Fall A 2020 – Registration Form**

### **Register:**

- **Online** bhmschools.ce.eleyo.com
- **Complete the paper registration form**
- Online registration ends September 9 at 5pm or when the class is full

**Fee:** \$360 for 30 hours of classroom instruction AND 6 hours of behind-the wheel instruction  
Fee must be paid with registration. *Provide credit card info or check payable to Community Education.*

**Class Size:** Limited to 35

**Questions,** call Community Education, 763.682.8770, or email kcarlson@bhmschools.org

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**Please PRINT Clearly – Return form to BHM Community Education**  
**301 2<sup>nd</sup> Ave NE, Buffalo, MN 55313**

**Class FDE20A**

Student's Legal Name (PRINT) \_\_\_\_\_  
First Middle Last

School attending: \_\_\_\_\_ Grade this school year \_\_\_\_\_ (2020-21)

Date of Birth (M/D/Y) \_\_\_\_/\_\_\_\_/\_\_\_\_ Home Phone Number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City State Zip

Most Common Parent Email Address: \_\_\_\_\_

Parent/Guardian(s): \_\_\_\_\_  
Name Cell Phone

Parent/Guardian(s): \_\_\_\_\_  
Name Cell Phone

### **Please respond to the following:**

Any medical condition that may impair the student's ability to safely operate a motor vehicle? No \_\_\_\_\_

If YES, explain: \_\_\_\_\_

I understand for distance learning, my student will access the google meet classroom using their district issued email address by accepting the link sent by the instructor on or about Sept 10. Parent Initials: \_\_\_\_\_

I understand I will be notified by email if the Parent/Student Safety meeting will be scheduled Parent Initials: \_\_\_\_\_

Payment: Check # \_\_\_\_\_ Cash \_\_\_\_\_

Card # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Exp. Date \_\_\_\_\_

## **BHM Community Education Classroom Policies Driver Education**

- 1.) Suspended/truant students may not attend classroom instruction.
- 2.) Students must be in attendance for 30 hours of classroom instruction (State Law for students under 18 years of age) and must be completed/passed on or before the last day of class.
- 3.) Students who have tardies and/or absence from one class should plan to attend the scheduled make-up session. The first scheduled class must be attended.
- 4.) We offer one 3-hour make-up session. Students needing more than 3-hours of make-up time will be withdrawn and must repeat all thirty hours of the classroom instruction. **The classroom fee of \$110 and any late registration fee are nonrefundable. An additional \$110 fee is required to repeat the classroom instruction.**
- 5.) Students who are absent from one class are expected to have the next class assignment done when returning to class as well as the assignment due on the day of the absence.
- 6.) Students should bring class materials (textbook, workbook, manual, black pen, pencil and highlighter) to every class session.
- 7.) Students need to average 70% or higher on assignments, quizzes and tests (indicating they have successfully completed the classroom) and paid the Driver Education class fee in full to receive their INSTRUCTION PERMIT or BLUE CARD.
- 8.) Students with some or all of the assignment not done when corrected with the class will be scored as incorrect.
- 9.) Students cannot use electronic devices during class.
- 10.) Food or drink are not allowed in the classroom or on carpeted areas.
- 11.) There is ZERO TOLERANCE for students with a chemical violation or unlawful action during classroom instruction. Students will be dropped from classroom instruction without a refund.
- 12.) Students should adhere to school campus rules.
- 13.) Please help keep the room, hallways and lavatories clean.
- 14.) The need for disciplinary action could result in expulsion from the Drivers Education program.
- 15.) Students should demonstrate a positive and serious attitude for this rigorous classroom instruction.
- 16.) Students must meet all requirements to pass the classroom instruction.
- 17.) Students should leave the building within 15 minutes after class.

**M.S.171.04, subd. 1: The department shall not issue a driver's license to any person who is under the age of 18 years unless the person had applied for, been issued, and possessed the appropriate instruction permit *for a minimum of six months.***