

# BHM Community Education Classroom Driver Education

## Summer 2020 Registration Information (Page 1)



### How to Register:

- **Online** [bhmschools.ce.eleyo.com](http://bhmschools.ce.eleyo.com)
- **Complete the paper registration form**
- **In-person** at Community Education, 301 NE 2nd Ave, Buffalo, MN 55313
- Registration for June classes ends Friday, June 5 at 12 pm or when the classes are full
- Registration for July classes ends Thursday, July 2 at 12 pm or when the classes are full

### Registration Forms:

Download online at [bhmschools.org](http://bhmschools.org) (click Community Education tab, then Youth Programs), pick up at the Buffalo High School office or the Community Education office. Online registration is the fastest and easiest way to register!

**Fee:** \$360 fee includes 30 hours of classroom instruction and 6 hours of behind-the-wheel instruction

**Classroom Dates and Times:** (30 hours of classroom must be completed and passed *on or before the last day of class*)

<u>Class #</u>	<u>Time</u>	<u>Dates</u>	<u>Location</u>
SUDE20A	8-11 am	June 8 - June 19	Buffalo High School, Rm A103 & A104 (Gunderson/Palmer)
SUDE20B	11:15 am-2:15 pm	June 8 - June 19	Buffalo High School, Rm A103 (Gunderson)
SUDE20C	8-11 am	July 6 - July 17	Buffalo High School, Room A103 (Gunderson)
SUDE20D	8-11 am	July 6 - July 17	Hanover Elementary, Media Center (Palmer)
SUDE20E	8-11 am	July 6 - July 17	Montrose Elementary School, Media Center (Davidson)
*SUDE20F	5-8 pm	July 6 - July 17	Buffalo High School, Room A103 (Harvey)

*\*Class F class time on July 8 is 2:30-5:30 pm, half-hour break, followed by the parent/student safety meeting at 6 pm*

**Parent and Student Safety Meeting:** Held at Buffalo High School in the PAC (Performing Arts Center)

- **Classes A and B:** Wednesday, June 10, 6-8 pm
- **Classes C, D, E and F:** Wednesday, July 8, 6-8 pm
- Safe Communities of Wright County and Driver Education staff jointly conduct the class. We strongly encourage a parent or guardian to attend this informative meeting with their son/daughter. Attending reduces parent and student driving log hours by 10 hours.

**Attendance:** 30 hours of instruction is mandatory.

**Make-Up Session:** Held at Buffalo High School in room A103

Tardies and/or absence from one class must be made-up. Students needing more than 3-hours of make-up time will be withdrawn and the student will need to repeat all thirty hours of the classroom instruction. The classroom portion of the fee, \$110, and is non-refundable. An additional \$110 is required to repeat the classroom instruction.

- **June Classes:** Monday, June 22, 10:30 am-1:30 pm
- **July Classes:** Monday, July 20, 8-11 am

**Instruction Permit Test:** Held at Buffalo High School in room A103

The MN Department of Public Safety will administer the written instruction permit for those students who are 15 years old by the test date and successfully met all requirements of Summer 2020 classroom instruction by the end of class. 14-year-olds will take the written instruction permit at an exam station when they turn age 15.

- **June Classes:** Thursday, June 25, 8-10 am
- **July Classes:** Thursday, July 23, 8-10 am

**Further Questions:** Call Community Education at 763.682.8770 or email Kim Carlson [kcarlson@bhmschools.org](mailto:kcarlson@bhmschools.org)

**(PLEASE TURN TO THE BACKSIDE)**

**BHM Community Education Classroom Driver Education**  
**Summer 2020 – Registration Form (Page 3)**

**Register:**

- **Online** bhmschools.ce.eleyo.com
- **Complete the paper registration form**
- **In-person** at Community Education, 301 NE 2nd Ave, Buffalo, MN 55313
- Registration for June classes ends Friday, June 5 at 12 pm **or when the classes are full**
- Registration for July classes ends Wednesday, July 1 at 12 pm **or when the classes are full**

**Fee:** \$360 fee is for 30 hours of classroom instruction and 6 hours of behind-the-wheel instruction

**FYI:** On the day of the written test for the instruction permit, each student needs to bring their:

- 1). CERTIFIED birth certificate, 2). Current school photo identification card or ORIGINAL signed social security card,
- 3). Check payable to Wright County Treasurer or pay by credit card

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**Please PRINT Clearly – Return form to BHM Community Education**  
**301 2<sup>nd</sup> Ave NE, Buffalo, MN 55313**

**Indicate Class Choice**

SUDE20A \_\_\_\_\_

SUDE20B \_\_\_\_\_

SUDE20C \_\_\_\_\_

SUDE20D \_\_\_\_\_

SUDE20E \_\_\_\_\_

SUDE20F \_\_\_\_\_

Student's Legal Name (PRINT) \_\_\_\_\_  
First MI Last

School attending: \_\_\_\_\_ Grade this school year \_\_\_\_\_ (2019-20)

Date of Birth (M/D/Y) \_\_\_\_/\_\_\_\_/\_\_\_\_ Home Phone Number (\_\_\_\_) \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City State Zip

Parent Email Address: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_  
Name Cell Phone

Parent/Guardian: \_\_\_\_\_  
Name Cell Phone

**In regards to this student:**

Any medical condition that may impair their ability to safely operate a motor vehicle? Yes \_\_\_\_\_ No \_\_\_\_\_

If YES, explain: \_\_\_\_\_

**\*I am aware of the Parent/Student Safety meeting June 10 or July 8, 6-8 pm** Parent Initials: \_\_\_\_\_

Payment: Check # \_\_\_\_\_ Cash \_\_\_\_\_

Card # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Exp. Date \_\_\_\_\_

# BHM Community Education Classroom Policies

## Driver Education (Page 2)

- 1.) Suspended/truant students may not attend classroom instruction.
- 2.) Students must be in attendance for 30 hours of classroom instruction (State Law for students under 18 years of age) and must be completed/passed on or before the last day of class.
- 3.) Students who have tardies and/or absence from one class should plan to attend the scheduled make-up session. The first scheduled class must be attended.
- 4.) We offer one 3-hour make-up session. Students needing more than 3-hours of make-up time will be withdrawn and must repeat all thirty hours of the classroom instruction. **The classroom fee of \$110 and any late registration fee are nonrefundable. An additional \$110 fee is required to repeat the classroom instruction.**
- 5.) Students who are absent from one class are expected to have the next class assignment done when returning to class as well as the assignment due on the day of the absence.
- 6.) Students should bring class materials (textbook, workbook, manual, black pen, pencil and highlighter) to every class session.
- 7.) Students need to average 70% or higher on assignments, quizzes and tests (indicating they have successfully completed the classroom) and paid the Driver Education class fee in full to receive their INSTRUCTION PERMIT or BLUE CARD.
- 8.) Students with some or all of the assignment not done when corrected with the class will be scored as incorrect.
- 9.) Students cannot use electronic devices during class.
- 10.) Food or drink are not allowed in the classroom or on carpeted areas.
- 11.) There is ZERO TOLERANCE for students with a chemical violation or unlawful action during classroom instruction. Students will be dropped from classroom instruction without a refund.
- 12.) Students should adhere to school campus rules.
- 13.) Please help keep the room, hallways and lavatories clean.
- 14.) The need for disciplinary action could result in expulsion from the Drivers Education program.
- 15.) Students should demonstrate a positive and serious attitude for this rigorous classroom instruction.
- 16.) Students must meet all requirements to pass the classroom instruction.
- 17.) Students should leave the building within 15 minutes after class.

**M.S.171.04, subd. 1: The department shall not issue a driver's license to any person who is under the age of 18 years unless the person had applied for, been issued, and possessed the appropriate instruction permit *for a minimum of six months*.**