

Board of Education Workshop

Monday, June 13, 2022

4:30 PM

Board Room

214 - 1st Ave NE

Buffalo, MN 55313

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## MINUTES

Present: Melissa Brings, Sue Lee, Ken Ogden, Amanda Reineck, Adam Bjorklund, Amanda Lawrence, Bob Sansevere

1. Nutrition Services Report/Budget, Kim Hinrichs, Director of Nutrition Services  
Meal counts were up this past year. Food shortages continue to be an issue. Need to spend down the fund balance so will purchase various equipment items. Pro Team was hired to review procedures and marketing. Recommend establishing standard recipes and prep and serving methods across the district. Could have Northwinds serve as a “cook-chill” central kitchen. They have space and could prepare sauces, etc. Meals will no longer be free and meal prices will increase for next year.

2. 6th Grade Science Curriculum Adoption Proposal, Pam Miller, Director of Teaching and Learning

Sixth Grade Science teachers have been reviewing the curriculum over the past two years. Consideration given to state standards. Recommending the purchase of STEMscopes resources and lab materials. Teachers will be provided planning and preparation time in August.

3. Director End-of-Year Reports
  - A. Community Education, Kim Carlson, Director of Community Education
  - B. Human Resources, Evan Ronken, Director of Human Resources
  - C. Finance and Operations, Ryan Tangen, Director of Finance and Operations
  - D. Technology, Mat Nelson, Director of Technology
  - E. Teaching and Learning, Pam Miller, Director of Teaching and Learning

Directors provided updates on their department goals.

4. Preliminary Budget 2022-23, Ryan Tangen, Director of Finance and Operations

Enrollment decline is key to budget planning process. Staffing rations will be maintained. Projecting a decrease of \$1,275,527 in the General Fund balance. Lunch and Breakfast meals will increase by \$.10 for the 2022-23 school year. Federal Pandemic Relief funds will be exhausted by the end of the 2023-24 school year.

5. Committee Reports  
SL – WTC

MB – Negotiations

BS – Negotiations, Graduation event was great!

6. Other