

Board of Education Workshop
Monday, April 10, 2023
4:30 PM
Buffalo Community Middle School
1300 Hwy 25 N
Buffalo MN 55313

MINUTES

Present: Bob Sansevere, Melissa Brings, Sue Lee, Amanda Lawrence, Sheila Smude,
Adam Bjorklund, Matt Hoffman

Absent: None

1. Presentation: Buffalo Community Middle School, Matt Lubben, BCMS Principal
College and Career Prep classes were offered in every grade this year. AVID
elective class was reviewed. AVID Teacher Megan Losey and students provided
an example of a tutorial in the class.

2. Career and Technical Education REFLECT Report 2023, Pam Miller, Director of
Teaching and Learning and CTE Teachers

During REFLECT, look at what works well and what needs to be addressed in the
class areas of FACS, Technology Education, Business Ed and Agriculture. A good
percentage of students decide to take one or more CTE courses which are not
required. Students like the hands-on, real world connection of the classes. College
and career options are available in all departments. Limitations include – on the job
opportunities, funding, space and time. Looking at what is offered and how at
other school districts. Possibility of cross-curricular areas. Working through the
change to trimester. Next, move into the EXPLORE area.

3. K-5 Report Card Revisions, Pam Miller, Director of Teaching and Learning and
K-5 Report Card Task Force Representatives

Process started with questions from grades 3-5 teachers. Committee met about
four times. K-2 is more standards-based and that is what the other grades were
looking for. Information needs to be valuable for parents. Looking for
consistency and common language K-5. Looked at report cards from other
districts. Making change to a ranking system of 1-4 for all grades instead of letter
grades in some. Upon approval, will work with teachers so that grades mean the
same thing across the district. Revisions will take place for the 2023-24 school
year. Will be reviewed with the DCTL next week.

4. Extended School Year 2023, Amy Ernst, Director of Special Services

Services are available to students who have an IEP requiring them to have services during extended school breaks. Student numbers are slightly lower. Need more staff.

5. Summer Programming 2023, Kim Carlson, Director of Community Education

Have received a \$25,000 grant for a nature-based program for pre-school. Summer classes will be held at Northwinds this year. Targeted Services student numbers are slightly down from last year. Concerned about being able to hire staff if legislature passes the unemployment allowance for school employees.

6. Committee Reports

BS – WTC

MB – helped at NES lunchroom beach days event

AL – 877 Foundation – Porkchop dinner this Thursday, April 13

Adjourned at 5:50 pm