

Minutes of Board Workshop
ISD 877 Board of Education
Buffalo-Hanover-Montrose Schools

Tuesday, November 13, 2018
Phoenix Learning Center
4:30 PM

Present: Bob Sansevere, Amanda Reineck, Melissa Brings, Dave Wilson, Ken Ogden, Sue Lee, Laurie Raymond

1. Phoenix Learning Center Presentation, Stephanie Ward, Assistant Principal
Continuity with staffing and approach. Community Connect provides partnerships and work using AVID strategies. Trauma-informed approach takes into consideration what has happened in student's personal life before they come to school each day. SPED staff member works with 11 student who have IEPs and teaches a health class, among other connecting activities. Students and staff have participated in team-building activities at Camp Friendship, weekly sharing, an empathy activity and held a community dinner. Panel members (community, parents, student and staff member) spoke as to their experiences at Phoenix.
2. Reports
 - A. BHS Course Proposals, Pam Miller, Director of Teaching and Mark Mischke, BHS Principal
Five course additions, 12 course modifications and 3 course deletions are proposed. Student interest is key.
 - B. 2018-19 Site Improvement Plans and Reflection on 2017-18 Plans, Pam Miller, Director of Teaching and Learning
 1. Elementary - DES, HES, MESI, NES, PES, TESS
Reading adoption of Wonders program across the elementary. Staff and students like the new curriculum. Connection to AVID is beneficial. Support and resources are numerous.
 2. Secondary - BCMS, BHS, Phoenix
School-wide AVID. Promise Standards are now in place so that EVERYONE is involved. This is then carried through at the high school.
 - C. 2018-19 Department Goals
 1. Human Resources, Evan Ronken, Director
New goal regarding retirement planning due to requests from staff. Joint goals with Finance and Operations including cross training, electronic time

sheets, electronic leave of absence forms and wellness assessment and planning.

2. Finance and Operations., Gary Kawlewski, Director
Custodial work load evaluation to assure equity and increase participation in lunch and breakfast by 3% per day.
3. Teaching and Learning, Pam Miller, Director
K-12 College and Career Readiness – ccr 135 Plan.
4. Technology, Mat Nelson, Director
K-5 technology standards to be similar across the district, continue to improve wireless connectivity, provide high quality technical support and provide individualized training for staff who use Infinite Campus.
5. Special Education, Amy Ernst, Director
Develop an implementation framework for special education program development within the district.
6. Communications, Laura Lindquist, Coordinator
Ongoing marketing goal including videos and print materials along with the website redo. Hope to go live with the new website in February.
7. Community Education, Kim Carlson, Director
Foremost is balancing the budget, increase participation in ECFE and School Readiness, examine impact of Summer Targeted Services Reading and Math program and create a professional development plan which addresses social emotional development in children ages 2-5.

D. Finance and Operations

1. Tax Levy, Gary Kawlewski, Director
Truth in Taxation presentation will be held on December 10th. The levy certification amount has increased by \$388,623 or 2.61%. Current tax projection on a \$200,000 home is \$811, versus \$845 last year.
2. Quarterly Financial Report, Miranda Kramer, Controller
General fund is gradually increasing while the year-to-date expenditures are staying consistent.
3. Investment Report, Gary Kawlewski, Director
Cash flow is good. OPEB funds have been affected by the current market volatility.

3. Committee Reports

4. Other

Adjourn at 6:46 p.m.