

Minutes of Board Workshop
ISD 877 Board of Education
Buffalo-Hanover-Montrose Schools

Tuesday, November 12, 2019
Montrose Elementary School of Innovation
4:40 PM

Present: Ken Ogden, Laurie Raymond, Sue Lee, Dave Wilson, Amanda Reineck, Bob Sansevere
Absent: Melissa Brings

1. Montrose Elementary School of Innovations Presentation, Tony Steffes, Principal
Shared information regarding World Music Drumming curriculum. Curriculum includes diversity, cooperation, teamwork, respect and mental health. Andrea Kjellberg attended training
2. Reports
 - A. 2019-20 Site Improvement Plans and Reflection on 2018-19 Plans, Pam Miller, Director of Teaching and Learning
 1. Elementary - DES, HES, MESI, NES, PES, TESS
Goals are in reading and math across elementary sites. AVID is also district-wide beginning at kindergarten. Notetaking is an AVID strategy which is helpful beyond grade 12.
 2. Secondary - BCMS, BHS, Phoenix
Students and staff use the same language in AVID and have the same learning target language. Staff in each classroom post daily learning targets. Examples were shared.
 - B. 2019-20 Department Goals
 1. Technology, Mat Nelson, Director
Goal 1 – infrastructure has a comprehensive 10-year plan. Monitoring wireless traffic levels.
Goal 2 – customer support is continuous and needs to be respectful whether the issue is complex or not. Satisfaction surveys are done annually. Consider surveying parents.
Goal 3 – Infinite Campus capabilities
 2. Human Resources/Finance and Operations., Evan Ronken, Director/Gary Kawlewski, Director
Three joint goals with Finance and Operations:
Goal 1 – Site-Based Wellness initiatives

Goal 2 – Paperless absence reporting

Goal 3 – Public Employees Insurance Plan (PEIP) education

One – HR goal – Update job descriptions

Discussion: Staff input is gathered for job descriptions. Consider a goal about payroll processes and education.

3. Teaching and Learning, Pam Miller, Director

Goal 1 – ccr135 v2 (college and career readiness K-12, one year out, three years out and five years out, version 2 which is 2019). Meet once per month for 2.5 hours with principals and TOSAs.

4. Communications, Laura Lindquist, Coordinator

Goal 1 – Stakeholder understand the value and successes of our district so that we attract and retain students – updating of all district and site brochures.

Looking at district video which is five years old. Marketing survey regarding communication with administration and staff and forms of communication.

Curious what parents feel about career paths for their children.

5. Special Education, Amy Ernst, Director

Goal 1 – Record Retention, currently all paperwork is kept forever.

6. Community Education, Kim Carlson, Director

Goal 1 – Vaping education and prevention resources

Goal 2 – include early childhood in Infinite Campus database

Goal 3 – improve the budget

Shared Goal with SPED – summer programming with Targeted Services

C. Quarterly Investment Report, Gary Kawlewski, Director of Finance and Operations

Cash position is good. Budget reductions are helpful. Interest rates are turning. Market continues to perform well. Actuarial report has been updated and causes updates to other projections.

Discussion: Any questions from the public about the district's investments – not typically. Reaches out to local banking firms.

D. 2019 Payable 2020 Tax Levy, Gary Kawlewski, Director of Finance and Operations

Correction affecting the Truth in Taxation notice amounts – most will see a decrease in the projected tax amount. \$203 increase in total for a \$200,000 home instead of \$249 for just the newly approved referendum. The change will be mentioned as part of the Truth in Taxation presentation.

3. Committee Reports

BS – WTC

DW – negotiations

LR – negotiations

KO – Safe Schools

4. Other

Adjourned at 7:00 p.m.