

Buffalo-Hanover-Montrose Schools  
School Board Meeting Minutes

Monday, January 8, 2024  
Special Meeting  
Board Room  
214 - 1st Ave NE  
Buffalo, MN 55313  
4:30 PM

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1. CALL TO ORDER by Acting Chair Bob Sansevere at 4:32 pm AND ROLL CALL  
Present: Matt Hoffman, Amanda Lawrence, Bob Sansevere, Adam Bjorklund, Sheila Smude  
Absent: Melissa Brings, Sue Lee

2. PRELIMINARY ACTIONS
  - A. Pledge of Allegiance
  - B. Approval of Agenda

Smude/Hoffman to approve  
Motion carried 5-0

3. ACTION ITEMS
  - A. Election of Chair  
Sansevere/Hoffman nominated Melissa Brings  
No further nominations  
Melissa Brings declared Chair  
Motion carried 5-0
  - B. Election of Vice Chair  
Bjorklund/Smude nominated Bob Sansevere  
No further nominations  
Bob Sansevere declared Vice Chair  
Motion carried 5-0
  - C. Election of Clerk  
Lawrence/Sansevere nominated Adam Bjorklund  
No further nominations  
Adam Bjorklund declared Chair  
Motion carried 5-0
  - D. Election of Treasurer  
Sansevere/Hoffman nominated Amanda Lawrence  
No further nominations  
Amanda Lawrence declared Chair

Motion carried 5-0

E. Election of Acting Clerk/Treasurer  
Sansevere/Bjorklund nominated Sue Lee  
No further nominations  
Sue Lee declared Chair  
Motion carried 5-0

F. 2024 Committee Assignments  
Scott Thielman, Superintendent

Following are the committee assignments for 2024:

<b><u>OUTSIDE AGENCIES</u></b>	<b><u>Board Representative</u></b>	<b><u>Board Alternate</u></b>
AMSD	Amanda Lawrence	Bob Sansevere
MN State High School League	Bob Sansevere	Adam Bjorklund
NWSISD	Bob Sansevere	Sheila Smude
SEE	Amanda Lawrence	Susan Lee
SouthWest Metro Intermediate District	Adam Bjorklund	Matt Hoffman
United for Youth	Melissa Brings	Matt Hoffman
Wright Technical Center	Sue Lee	Bob Sansevere
<b><u>DISTRICT 877 COMMITTEES</u></b>		
Advertising	Melissa Brings	Bob Sansevere
Buildings & Grounds – Construction	Sheila Smude	Bob Sansevere
Community Ed. Advisory Council	Sheila Smude	Matt Hoffman
District 877 Endowment Committee	Amanda Lawrence	Matt Hoffman
District Community Teaching & Learning Committee	Sheila Smude/ Matt Hoffman	Amanda Lawrence
Insurance Committee	Adam Bjorklund	Amanda Lawrence
Safe Schools	Sue Lee	Amanda Lawrence
Special Education Advisory Council	Sue Lee	Matt Hoffman
Transportation Committee	Bob Sansevere/ Melissa Brings	Matt Hoffman
<b><u>NEGOTIATIONS FOR ODD-YEAR CONTRACTS (2023):</u></b>		
Custodians Union	Melissa Brings, Adam Bjorklund	
Teachers Master Agreement	Melissa Brings, Bob Sansevere	
<b><u>NEGOTIATIONS FOR EVEN-YEAR CONTRACTS (2024):</u></b>		
Clerical Unit	Adam Bjorklund, Sheila Smude	
Food Service Association	Amanda Lawrence, Sue Lee	
Non-Affiliated Group	Matt Hoffman, Sheila Smude	
ESPs (Teacher Aide Union)	Bob Sansevere, Amanda Lawrence	
Principals' Association	Melissa Brings, Bob Sansevere	

Hoffman/Lawrence to approve  
Motion carried 5-0

4. ADJOURN

Smude/Bjorklund to adjourn at 4:44 pm

Respectfully submitted,

Adam Bjorklund, Clerk  
ISD 877 Board of Education