

**Minutes of Board Workshop  
ISD 877 Board of Education  
Buffalo-Hanover-Montrose Schools**

Monday, January 14, 2019  
Buffalo High School  
4:45 PM

Present: Amanda Reineck, Laurie Raymond, Ken Ogden, Melissa Brings, Dave Wilson, Bob Sansevere

Absent: Sue Lee

1. Buffalo High School Presentation, Mark Mischke, Principal

Note: Principal Mischke showed board members the BHM signage that has taken place in the Hanover area.

BHS counselors Mark Jones, Kristin Lane, Christina Cox and Jennifer Blair presented to the Board. Counselors are heavily involved in climate at BHS as well as academics. Three domains are Academic Development, College and Career Readiness and Social-Emotional Development. Student population is divided among the counselors so that connections are kept throughout each student's time at BHS – currently 470 students per counselor. 20% of students nationwide have been diagnosed with various mental health issues =360 students at BHS. Work hard to connect with ninth grade students as they enter BHS. Visual messaging offering support is very prominent throughout the building. Using a check-in system to help identify areas of need. Working on improving communications and how students receive information that is particular to them. Counselors also check-in with students at Phoenix. Board hoped/encouraged staff are communicating with legislators as to the increasing student needs.

2. Out-of-State Trip - BHS Herd Marching Band to Washington, DC, Scott Rabehl, BHS Band Teacher

The HERD Marching Band is planning a 7-day trip to perform in the Independence Day parade in Fairfax, VA on July 4<sup>th</sup> and the Havre de Grace Maryland Independence Day parade on July 6<sup>th</sup>. Approximately 115 students are interested in the trip which includes tours of various museums and memorials. Chaperone ratio is 1:10 and a security guard is hired to be in the hotels each evening. Cost is currently figured at \$840/student not including about 11 meals. Help with the cost is available. Have used the same tour and transportation companies for the past several years. Background checks are done on every volunteer.

Announced that BHS band staff have been invited to present a clinic at the MMEA Mid-Winter Clinic titled “Be a Clinician for YOUR students Everyday: Elevate Your Rehearsal Habits to Empower Musicians with the Buffalo High School Concert Band. Event is February 14 at the Minneapolis Convention Center.

3. Financial Projection, Gary Kawlewski, Director of Finance and Operations  
Projecting that we will end 2018-19 at 8.84% fund balance compared to the projected balance of 7.49%. Flat enrollment is projected for the next three years. Currently projecting 2% and 2% general education aid increase for 2019-20 and 2020-21. Expenditure assumptions include a return to the 12.95 FTE contingency level which is a reduction of 7.507 FTE. Provided three scenarios to the Board with an 8% fund balance projection. It is evident that an increase in revenue will be need either from the state or through an operating referendum.
4. 2019-20 School Calendar, Scott Thielman, Superintendent  
Calendar was approved with the 2018-19 calendar and is for review at this time.
5. Pyramid Model - MDE/Centers of Excellence, Kim Carlson, Director of Community Education and Amy Ernst, Director of Special Education  
These three Departments are working on coordinating efforts - SPED Coordinator Tessa Newby, KidKare Coordinator Lori Trogstad and ECFE Coordinator Barbara Eckberg presented information regarding the MDE Pyramid Model to address professional development for staff through a focused innovation strengthening the social/emotional development of preschool children. Grant award is undetermined at this time but would support implementation over a five-year period. If we would not receive the grant, would still work together to provide a collaborative effort for staff in this area.
6. Committee Reports  
LR – SEE  
KO – WTC  
MB – Safe Communities  
DW – SWMISD

Legislative Forum was hosted by BHM on January 2<sup>nd</sup> and Supt. Thielman presented.

7. Other

Adjourned at 7:00 p.m.