

# Release of Family Data Opt Out for ECFE Participants



*According to the Minnesota Data Practices Act and the federal Family Educational Right and Privacy Act (FERPA), student information is public unless a parent requests in writing, that the information not be released.*

## 1. Family Contract Information

ECFE teachers may ask if you want your family contact information shared with other class families. They may ask you to sign a list giving permission to release parent and child(ren) names, address, phone and email address.

## 2. Photo/Video Transmissions

Photographs and videos are often taken in classrooms and at school activities. These may be used in some of the following:

- ECFE, Community Education and district publications and outreach materials (ECFE newsletter or brochures, school calendar, etc.)
- Local/area newspapers
- School and/or Community Education website
- Class emails sent to class members' families

**Photos can be published on the district website with NO or limited identification including a child's first name, teacher's name or class name.**

The district is not responsible for photo/video taken by the public at public school events, such as, the ECFE Family Fair or summer park events, which may be published in newspapers or aired on cable or the web.

**This form will be valid for the school year it is signed or updated.**

Child's Name *(please print clearly)* \_\_\_\_\_

Class Name \_\_\_\_\_

Days & Time \_\_\_\_\_

Teacher \_\_\_\_\_

Check one of the following (if applicable)

\_\_\_\_\_ I agree to share family information as described (see above)

\_\_\_\_\_ I choose to opt-out of ALL shared family information (this will include a shared classmate list)

Parent/Guardian Name *(please print clearly)* \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

***Please return this completed form to your child's ECFE teacher by the first week of class.***