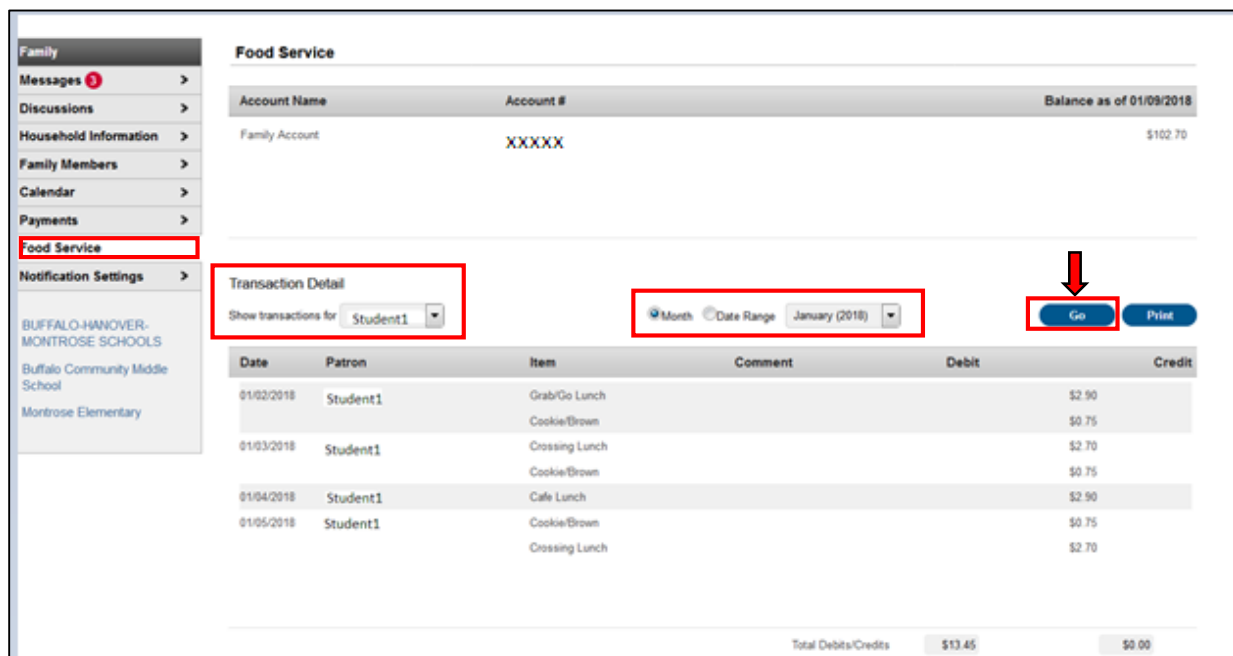


Dear Parent/Guardian:

Welcome to Infinite Campus Food Service and Online Payments! Through the Parent Portal, you can conveniently log on to view family meal account balances, you will receive low balance e-mail notifications, and view daily meal purchases in real time. Log into your portal account through Infinite Campus to begin viewing your child's account.

View your child's transaction history

- Once logged in, click on "Food Service" in the left hand toolbar
- Select what student you want transaction detail for as well as the Month/Date Range and click "Go"

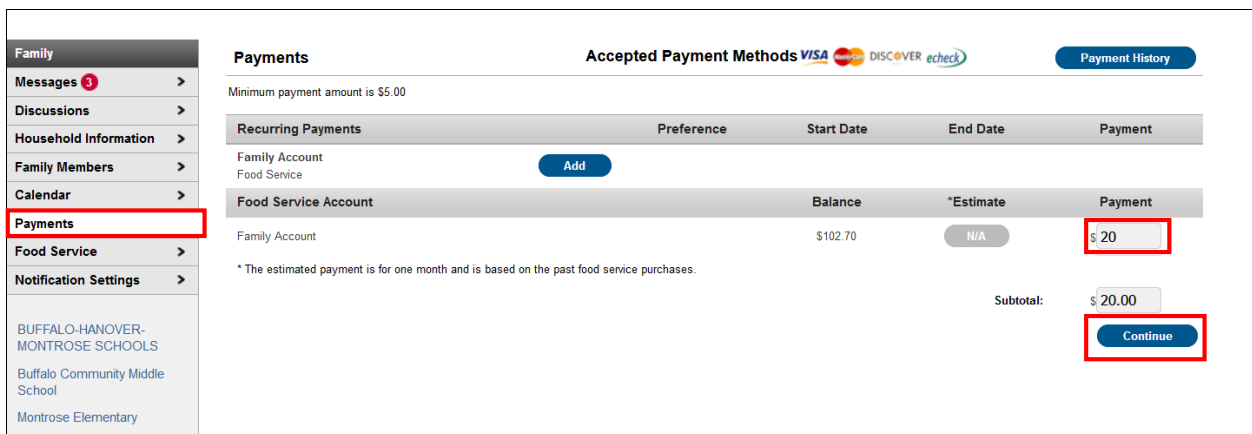


Date	Patron	Item	Comment	Debit	Credit
01/02/2018	Student1	Grab/Go Lunch		\$2.90	
		Cookie/Brown		\$0.75	
01/03/2018	Student1	Crossing Lunch		\$2.70	
		Cookie/Brown		\$0.75	
01/04/2018	Student1	Cafe Lunch		\$2.90	
01/05/2018	Student1	Cookie/Brown		\$0.75	
		Crossing Lunch		\$2.70	

Total Debits/Credits: \$13.45 / \$0.00

Making a Food Service Online Payment

- Once logged into the parent portal, click on "Payments" in the left hand toolbar
- Type in the amount you would like to add under Food Service Account "Payment, select "Continue" or click on "Add" under Recurring Payments to add a recurring payment



Recurring Payments	Preference	Start Date	End Date	Payment
Family Account Food Service	Add			
Food Service Account	Balance	*Estimate	Payment	
Family Account	\$102.70	N/A	\$ 20	

* The estimated payment is for one month and is based on the past food service purchases.

Subtotal: \$ 20.00

[Continue](#)

Select your payment method (checking account or credit card) and then hit continue

Payments Accepted Payment Methods VISA MasterCard DISCOVER echeck Payment History

Total:\$41.95

Select the payment method

echeck - Checking

VISA

Add Edit

Back

Continue

You will be redirected to a page asking you to enter in a payment method **if you have not done so already**.

- Select “Add” to enter in the Payment Method
- Click “Continue”

Payments Accepted Payment Methods VISA MasterCard echeck

Total:\$20.00

Select the payment method Add Edit

MasterCard

Back

Continue

- Enter an email address if you would like to receive a receipt of the payment
- To complete the payment transaction you **MUST** click “**Make Payment**” button

Payments Confirmation

Please confirm your payment choices and payment type.

Student	Calendar	Fee	Payment
Student, Adam M	12-13 Senior High	Athletics	\$100.00

Convenience Fee: \$2.00

Total: \$102.00

Payment Method: echeck 1XXXXX Checking

Receipt email address:

Back

Make Payment

Steps to update or delete credit card information for Payments on the Portal

- Enter a dollar amount in the “Payment” under the Food Service Account
A payment must be entered prior to editing a Payment Method
- Click “Continue”

One Parent | Welcome One Parent | Sign Out

Family | Messages | Discussions | Household Information | Family Members | Payments | Notification Settings

Accepted Payment Methods: VISA, DISCOVER, echeck

Minimum payment amount is \$5.00
After clicking the "Continue" button on this screen, you MUST select the "Make Payment" button on the Payments Confirmation screen to complete the transaction.

Recurring Payments	Preference	Start Date	End Date	Payment
Parent, One Food Service				
Food Service Account				
Parent, One		\$16.55	*Estimate N/A	\$ 5.00

* The estimated payment is for one month and is based on the past food service purchases.

Subtotal: \$ 5.00

Continue

Click “Edit” to edit or cancel a Payment Method

Family | Messages | Discussions | Household Information | Family Members | Payments | Notification Settings

Accepted Payment Methods: VISA, DISCOVER, echeck

Subtotal: \$5.00

Select the payment method

VISA

Add Edit Back Continue

Click “Edit” to Edit Payment Method or “Cancel” to delete Payment Method

Edit Payment Method

Credit Card: [Edit] [Cancel]

Account: XXXXXXXXXXXXX

Card Type: Visa

ExpirationDate: 12 / 2021

Back to Payments

Click “Cancel” to Delete This Payment Method

Edit Payment Method

Click Cancel to Delete This Payment Method:

Name: ONE, PARENT

Address: 1ST AVENUE NE

City: BUFFALO

State / Zip: MN / 55376

Account Type: CC

Card Number: XXXXXXXXXXXXX

Expiration Date: 12/21

Name Of Cardholder:

Back Cancel

Confirmation of “Payment Method Deleted Successfully”

Edit Payment Method

Payment Method Deleted Successfully.

Back to Payments Edit Accounts